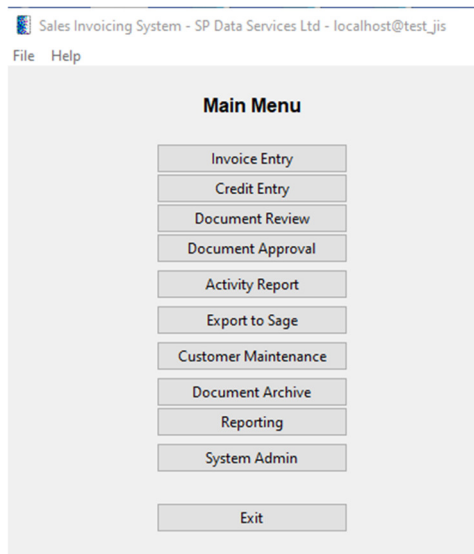


Sales Invoicing System

Sales Invoicing System, from SP Data Services, provides a multi-user invoice creation and delivery solution. The system can be deployed in-house, cloud-based or a mix of the two.



The fully configurable Main Menu gives you the control you need when creating and delivering invoices.

The **Sales Invoicing System** has built in authorisation steps for submission and approval of invoices. Invoice submission allows staff to create draft invoice content and only submit for approval when they are ready. Invoice approval accepts submitted invoices, creates an invoice pdf and emails the pdf to the customer.

Invoice Entry – create invoices for defined customers with the option to pick line items from a price list.

Credit Entry – create free format credit notes for defined customers. Credit limit controls can be configured.

Document Review – review invoices and credit notes and submit for approval.

Document Approval – approve submitted invoices and credit notes. Generate and email a pdf of the documents.

Activity Report – view of all invoices and credit notes created by the current user.

Export to Sage – export approved invoice and credit details to Sage Accounts

Customer Maintenance – create new customer accounts and set options for existing customers.

Document Archive – access to invoice and credit pdf files, with the option to view and email. Also allows for credit notes to be raised against invoices.

Reporting – status reporting showing the current status of invoices and credit notes, from entry to export.

System Admin – system configuration and user set up.

Each menu item can be assigned to a user role and configured for read only or full access. For example, a user role can be defined for users who will only be entering invoice data, or for users who only need to access the archive of invoices and credit notes. By assigning roles to users the flow of invoices and credit notes can be controlled.

All activity, within the system, is audited which can help identify user training needs and resolve issues or disputes.

Based on a **MySQL** relational database the **Sales Invoicing System** maintains centralised data with controlled access and consistency. The system builds up a history of customer invoice activity, useful data for analysis purposes.

SP Data Services Ltd

A UK based company offering Data Management, Data Analysis and BI Reporting services.

For more information, on the **Sales Invoicing System** or other services offered by SP Data Services, email us at info@spdataservices.com